

**Evaluation form for:  
Graduate Teaching Assistant (GTA) working as Instructor of Record for an  
8-week Online Course  
Department of Art History, University of Kansas**

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**PART I: General Information**

Name of GTA:

Name of Supervisor/Reviewer:

Review Period:

Course(s) Taught in this Review Period:

Department or Program Providing Appointment:

Academic Department or Graduate Program Home of GTA:

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**PART II: GTA Self-Evaluation, Course Content Review, and Student Course Evaluations**

1. Did the GTA complete a self-evaluation?

Yes      No

2. Did the supervising faculty advisor read the GTA's self-evaluation prior to completing this evaluation form?

Yes      No

3. Did the supervising faculty advisor review the specific position description(s) upon which this evaluation is based before meeting with the GTA?

Yes      No

4. Did the GTA and supervising faculty advisor meet to discuss the course and look at specific examples of instructional materials, assignments, exams, etc.?

Yes      No

5. Were student course evaluations considered by the supervising faculty advisor as part of this GTA evaluation?

Yes      No

6. Were student course evaluations available to the GTA for review as part of this GTA evaluation?

Yes      No

### **PART III: Written Evaluation by Supervising Faculty Advisor**

Please provide some specific information related to the GTA's strengths:

Please provide some specific feedback on areas in which the GTA can improve:

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### **PART IV: Overall Rating**

Please rate the overall performance of this GTA for the current review period.

Unsatisfactory      Needs Improvement      Satisfactory      Exceeds Expectations      Outstanding

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Signature of Reviewer

Date

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Signature of Graduate Teaching Assistant

Date