



COLLEGE OFFICE OF GRADUATE AFFAIRS (COGA)

# Graduate Academic Advisor

## How I can help:

### Enrollment

- Questions about graduate credit, post-comp enrollment, and enrollment levels (fulltime, halftime, etc.)
- Help you understand your degree program's coursework requirements

### GTA/GRA/GA Employment

- Submit departmental employment paperwork
- Provide information about the onboarding process, benefits, evaluations, and enrollment requirements

### Petitions

- Assist with the preparation and submission of petitions, including leaves of absence, time limit extension requests, revalidation of expired comprehensive exams, and any other exception to Graduate Studies' policies

### Exams and Milestones

- Work with your committee to schedule comprehensive exams and dissertation defenses on your behalf
- Reminders about graduation requirements and milestone deadlines (MA exams, Doctoral Program of Study Petitions, and dissertation proposals)

### Resources

- Help you connect with graduate-specific resources on campus and in the community



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